



NCA DATA COLLECTION FORM TB02
PAY TELEVISION BROADCASTING
(PAY TV)

Deadline for Submission

17th March, 2023

Submission of Data Forms and Financials

The following documents are to be submitted by the deadline date:

- **Completed NCA Data Collection Form TB02 (Pay TV Broadcasting)**
- **2022 Audited Financial Statement**

Where to send this completed form:

Completed forms must be submitted:

A. Via e-mail to dgsecretariat@nca.org.gh copy rips@nca.org.gh

B. By regular mail or by hand delivery to:

**The Director General
Attn: Director, RIPS Division
National Communications Authority (NCA)
P. O. Box CT 1568, Cantonments, Accra
NCA Tower, No.6 Airport City
Kotoka International Airport, Accra
Digital Address: GL-126-7029**

C. Through the Zonal Offices in your regions **(See next page)**

D. **If you need assistance to complete the Questionnaire, please contact the Research, Innovation, Policy & Strategy Division on: 0501451523 / 22 or by e-mail to rips@nca.org.gh**

NCA ZONAL OFFICES

Accra, Head Office

National Communications Authority
NCA Tower, No.6 Airport City, Accra, Ghana
Kotoka International Airport, Accra
Digital Address: GL-126-7029
P. O. Box CT 1568, Cantonments, Accra
Tel: +233 (0) 302 776621, 771701
E-mail: info@nca.org.gh
Website: www.nca.org.gh

Kumasi Office

National Communications Authority
Fuller Road, Danyame
Digital Address: AK-063-2250
P. O. Box KS 10768, Kumasi
Ashanti Region
Tel: + 233 (0) 3220 20014 / 20018
E-mail: info@nca.org.gh

Bolgatanga Office

National Communications Authority
H/No ZB 70, Zorbisi Estates
Digital Address: UB-0034-8536
PMB, Bolgatanga
Upper East Region
Tel: +233 (0) 38 202 1141
E-mail: info@nca.org.gh

Sunyani Office

National Communications Authority
House No, 83/D, Penkwase
Digital Address: BS-0012-4632
P. O. Box SY125, Sunyani
Bono Region
Tel: + 233 (0) 3520 27564
E-mail: info@nca.org.gh

Ho Office

National Communications Authority
H/No A6/29, Stadium Road
Digital Address: VH-0006-0554
P. O. Box HP1576, Ho
Volta Region
Tel: +233 (0) 3620 26339
E-mail: info@nca.org.gh

Takoradi Office

National Communications Authority
Bakado
Digital Address: WS-014-8190
P. O. Box SL 409, Sekondi
Western Region
Tel: +233 (0) 31 202 8049
E-mail: info@nca.org.gh

Koforidua Office

National Communications Authority
Residency Street
Behind New Juaben Municipal Library
Digital Address: EN-001-4621
Private Mail Bag, Koforidua
Eastern Region
Tel: +233 (0) 34 20 28380 / 28382
E-mail: info@nca.org.gh

Tamale Office

National Communications Authority
Watherson Residential Area
Digital Address: NT-0027-8191
P. O. Box TL 1590, Tamale
Northern Region
Tel: + 233 (0) 37 202 8105 / 37 020 8104
E-mail: info@nca.org.gh

FORM TB02

Section 1: Company Details

Year 2022

1.1 Name (Registered Business Name):

1.2 Trade Name:

1.3 Current Physical Location:

1.4 Digital Address:

1.5 Postal Address:

1.6 Website:

1.7 E-mail:

1.8 Telephone/Mobile:

1.9 Date of Issue of Last Authorisation by NCA (dd/mm/yyyy):

1.10 Expected Date of Expiration of Authorisation (dd/mm/yyyy):

1.11 Director(s):

1.12 Shareholder(s):

Contact Person/Focal Point Details (*This refers to a person within your organization to be responsible for completing and submitting this data form. This information will only be used with regards to the data submitted*)

Contact Person 1

Name:

Designation:

E-mail Address:

Telephone/Mobile:

Contact Person 2

Name:

Designation:

E-mail Address:

Telephone/Mobile:

Tick, where applicable

1.13 Type of Television Broadcasting Services:

- | | | |
|------|---|--------------------------|
| i. | Digital Terrestrial Pay Television (Service Only) | <input type="checkbox"/> |
| ii. | Digital Terrestrial Pay Television (Service and Network) | <input type="checkbox"/> |
| iii. | Satellite Television Broadcasting (Pay TV Direct-to-Home Bouquet) | <input type="checkbox"/> |
| iv. | Television over Internet Protocol | <input type="checkbox"/> |
| v. | Cable TV | <input type="checkbox"/> |

1.14 Are your contents encrypted? Yes ☐ No ☐

1.15 Do you stream your contents on the internet? (*Please tick one*) Yes ☐ No ☐

1.16 If yes, please indicate the URL for your streaming

Section 2: Affiliations

2.1 Is your Television Station owned or managed by a media group¹? *(Please tick one)*

Yes ☐

No ☐

2.2 If yes, what is the name of the media group that owns or manages your Television Station?

Section 3: Employment

3.1 Provide total number of employees for the year 2022

Permanent Employees		Contract/Temporary Employees		Total Employees	
Male	Female	Male	Female	Male	Female

Section 4: Financials

4.1 Total Gross Revenue and Expenditure for the year 2022

Item	2022
Total Gross Revenue (GH¢)	
Total CAPEX (GH¢)	

4.2 Attach Audited Financial Report for 2022

Section 5: Types of Services and Cost

5.1 **SUBSCRIBERS:**

5.1.1 What is the total number of Residential & Business subscribers as at end of 2022?

Residential subscribers	Business subscribers	Total

¹ A media group is an entity that owns or operates more than one Television station, Radio station and Print house

5.1.2 What was the total number of subscribers for each bouquet as at end of 2022?

No	Types of Bouquets	Residential subscribers	Business subscribers
1			
2			
3			
4			
5			

5.2 **TARIFFS:**

5.2.1 What is the installation fees (first time installation) (GH¢)?

Residential subscriber (GH¢)	Business subscriber (GH¢)

5.2.2 What is the price for a Decoder?

No.	Type of Decoder	(GH¢)
1		
2		
3		

5.2.3 Provide the **MONTHLY** subscription fee for the various bouquets (can be added as an attachment).

No.	Type of Bouquets	Residential subscribers (GH¢)	Business subscribers (GH¢)
1			
2			
3			
4			
5			

5.3 Number of Pay-Tv Dealers by Region in 2022

No.	Region	Number of Dealers
1	Ahafo	
2	Ashanti	
3	Bono	
4	Bono East	
5	Central	
6	Eastern	
7	Greater Accra	
8	North East	
9	Northern	
10	Oti	
11	Savannah	
12	Upper East	
13	Upper West	
14	Volta	
15	Western	
16	Western North	

5.4 TELEVISION CHANNELS:

5.4. 1 Provide Number of Pay Television Programming Channels under each bouquet

(Can be added as an attachment)

Type of Bouquet				
Number of Channels				

Section 6: Satellite Services

Satellite Provider			
Satellite Type			

Check List

Section 1 (Company details)

Section 2 (Affiliations)

Section 3 (Employment)

Section 4 (Financials)

Section 5 (Types of Services)

Section 6 (Satellite services)

Comments and Challenges

Additional comments or challenges facing the Television Broadcasting Industry can be provided here

I, is responsible for the data provided in this form.

Signed:

Date: