



**NCA DATA COLLECTION FORM ITC04A
(TOWER INFRASTRUCTURE - MNOs)**

Deadline for Submission

17TH March, 2023

Submission of Data Forms and Financials

The following documents are to be submitted by the deadline:

- **Completed NCA Data Collection Form ITC04A (Tower Infrastructure - MNOs)**
- **2022 Audited Financial Statement**

Where to send this completed form:

Completed forms must be submitted:

A. Via e-mail to dgsecretariat@nca.org.gh copy rips@nca.org.gh

B. By regular mail or by hand delivery to:

**The Director General
Attn: Director, RIPS Division
National Communications Authority (NCA)
P. O. Box CT 1568, Cantonments, Accra
NCA Tower, No.6 Airport City
Kotoka International Airport, Accra
Digital Address: GL-126-7029**

C. Through the Zonal Offices in your regions **(See next page)**

D. **If you need assistance to complete the Questionnaire, please contact the Research, Innovation, Policy & Strategy Division on: 0501451523 / 22 or by e-mail to rips@nca.org.gh**

NCA ZONAL OFFICES

Accra, Head Office

National Communications Authority
NCA Tower, No.6 Airport City, Accra, Ghana
Kotoka International Airport, Accra
Digital Address: GL-126-7029
P. O. Box CT 1568, Cantonments, Accra
Tel: +233 (0) 302 776621, 771701
E-mail: info@nca.org.gh
Website: www.nca.org.gh

Kumasi Office

National Communications Authority
Fuller Road, Danyame
Digital Address: AK-063-2250
P. O. Box KS 10768, Kumasi,
Ashanti Region
Tel: + 233 (0) 3220 20014 / 20018
E-mail: info@nca.org.gh

Bolgatanga Office

National Communications Authority
H/No ZB 70, Zorbisi Estates
Digital Address: UB-0034-8536
PMB, Bolgatanga
Upper East Region
Tel: +233 (0) 38 202 1141
E-mail: info@nca.org.gh

Sunyani Office

National Communications Authority
House No, 83/D, Penkwase
Digital Address: BS-0012-4632
P. O. Box SY125, Sunyani
Bono Region
Tel: + 233 (0) 3520 27564
E-mail: info@nca.org.gh

Ho Office

National Communications Authority
H/No A6/29, Stadium Road
Digital Address: VH-0006-0554
P. O. Box HP1576, Ho
Volta Region
Tel: +233 (0) 3620 26339
E-mail: info@nca.org.gh

Takoradi Office

National Communications Authority
Bakado,
Digital Address: WS-014-8190
P. O. Box SL 409, Sekondi
Western Region
Tel: +233 (0) 31 202 8049
E-mail: info@nca.org.gh

Koforidua Office

National Communications Authority
Residency Street
Behind New Juaben Municipal Library
Digital Address: EN-001-4621
Private Mail Bag, Koforidua
Eastern Region
Tel: +233 (0) 34 20 28380 / 82
E-mail: info@nca.org.gh

Tamale Office

National Communications Authority
Watherson Residential Area
Digital Address: NT-0027-8191
P. O. Box TL 1590, Tamale
Northern Region
Tel: + 233 (0) 37 202 8105 / 04
E-mail: info@nca.org.gh

FORM ITC04
Section 1: Company Details

Year 2022

1.1 Name (Registered Business Name):

1.2 Trade Name:

1.3 Physical Location:

1.4 Digital Address:

1.5 Postal Address:

1.6 Website:

1.7 E-mail:

1.8 Telephone / Mobile:

1.9 Date of Issue of Last Licence by NCA (dd/mm/yyyy):

1.10 Expected Date of expiration of Licence (dd/mm/yyyy)

1.11 Director(s)

1.12 Shareholder(s):

Contact Person/Focal Point Details (This refers to a person within your organization to be responsible for completing and submitting this data form. This information will only be used with regards to the data submitted)

Contact Person 1

Name:

Designation:

E-mail Address:

Telephone / Mobile:

Contact Person 2

Name:

Designation:

E-mail Address:

Telephone / Mobile:

Section 2: Employment

2.1 Number of employees for year 2022

(Permanent and contract employees of the Tower Infrastructure for MNOs only, excluding that of the out-source companies)

Permanent Employees		Contract/Temporary Employees		Total Employees	
Male	Female	Male	Female	Male	Female

Section 3: Financials

3.1 Total Revenue and Expenditure for the year 2022

Item	2022
Total Gross Revenue (GH¢)	
Total CAPEX (GH¢)	

3.2 Attach audited financial report for 2022

Section 4: Technical Information (Operational Sites)

4.1 How often are sites maintained? *(Please tick as appropriate)*

Monthly
 Quarterly
 Bi-Annual
 Annually
 Biennial

Others, Specify

4.2 Total Number of On-Grid or Off-Grid Tower Sites in 2022

On-Grid (Power supply from ECG/ NEDCO)	Off-Grid (Powered by own company)	Total

4.3 Off-Grid Sites

Year	How many of the Off-Grid sites operate on fuel generators only?	How many of the Off-Grid sites operate on Solar Energy only?	How many of the Off-Grid sites operate on fuel generators and Solar Energy? (Hybrid)
2022			

4.4 Regional Distribution of Towers as at the end of 2022 (*Exclude information on towers outsourced to Tower Companies*)

Regions	Total Number of Towers	Total Number of Tenants	Total Number of Greenfield Towers	Total Number of Roof-Top Towers	Total Number of Mobile Sites	Total Number of Co-located Greenfield Towers	Total Number of Co-located Roof-Top Towers	Total Number of tenants on Co-located Greenfield Towers	Total Number of tenants on Co-located Roof-Top Towers
Ahafo									
Ashanti									
Bono									
Bono East									
Central									
Eastern									
Greater Accra									
North East									
Northern									
Oti									
Savannah									
Upper East									
Upper West									
Volta									
Western									
Western North									
Total									

4.5 Regional Distribution of Status of Permits requested for Towers in 2022

No	Name of Region	Total number of new sites requested	Approved	Completed
1	Ahafo			
2	Ashanti			
3	Bono			
4	Bono East			
5	Central			
6	Eastern			
7	Greater Accra			
8	North East			
9	Northern			
10	Oti			
11	Savannah			
12	Upper East			
13	Upper West			
14	Volta			
15	Western			
16	Western North			

4.6 How many towers were decommissioned in 2022? *(Based on the 2010 guidelines for the deployment of communications towers)*

No.	Region	Number of Towers decommissioned
1	Ahafo	
2	Ashanti	
3	Bono	
4	Bono East	
5	Central	
6	Eastern	
7	Greater Accra	
8	North East	
9	Northern	
10	Oti	
11	Savannah	
12	Upper East	
13	Upper West	
14	Volta	
15	Western	
16	Western North	
Total		

Kindly Tick or Check the boxes to indicate the completion of each section

Section 1 (Company Details)

Section 2 (Employment)

Section 3 (Financials)

Section 4 (Technical Information)

Attachments

Indicate any attachment or supporting documents to this form

No.	Document Name
1	
2	
3	
4	
5	

Comments and Challenges

Additional comments or challenges facing the Tower Infrastructure Industry can be provided here

I, is responsible for the data provided in this form.

Signed:

Date: