



**NATIONAL COMMUNICATIONS AUTHORITY  
(NCA), GHANA**

**APPLICATION FOR VSAT**

**NCA FORM AP07**

**Application Fee  
Receipt No:**

*(Please attach Receipt)*

**Date:**

*(Submission Date)*

**Application Checklist. Tick (x) in box**

- A completed application form
- Cover Letter
- Business Plan (Classes B, C and D)
- A Non-Refundable Application Fee
- Company Registration Documents
- Any other Supporting Documents – Please list

# Application for VSAT

Before completing this form, please ensure that you have read and understood the guidelines. Comply with all the requirements listed for the application of this service. A copy of the guidelines may be found on our website: [www.nca.org.gh](http://www.nca.org.gh)

## 1. Service Options - VSAT:

Please tick (☐) where applicable

### A. VSAT for Public Use

- i. VSAT for Public Use (Urban)
- ii. VSAT for Public Use (Sub-Urban)
- iii. VSAT for Public Use (Rural)
- iv. VSAT for Private/Corporate Use

### B. VSAT Network (Direct-to-Home (DTH))

- a. VSAT CARRIER SERVICE (VSAT CLASS I)
- b. VSAT CLASS II
- c. VSAT CLASS III

## 2. Corporate Profile:

- 2.1 Registered Name of Company:
- 2.2 Registered Trade Name (if any):
- 2.3 Company Registration Number:
- 2.4 Taxpayer Identification Number (TIN):
- 2.5 Date of Incorporation:
- 2.6 Date of Commencement:
- 2.7 Physical Location/Registered Office:
- 2.8 District:
- 2.9 Town/City:
- 2.10 Region:
- 2.11 Postal Address:
- 2.12 Digital Address (GhanaPost GPS):
- 2.13 Telephone:
- Mobile Phone:
- 2.14 Website:

2.15 E-mail address: [REDACTED]

2.16 Fax (where applicable): [REDACTED]

**3. Contact Information:**

3.1 Name of Authorised Representative: [REDACTED]

3.2 Telephone: [REDACTED]

3.3 E-mail address: [REDACTED]

**4. Ownership Structure:**

4.1 Shareholders (holding 5% or more shares):

NO.	NAME OF SHAREHOLDER	SHARE-HOLDING (%)	NATIONALITY	ADDRESS (house number, telephone number & email)	TAX IDENTIFICATION NUMBER (TIN)

**5. Directors:**

NO.	NAME OF DIRECTOR	NATIONALITY	ADDRESS (house number, telephone number & email)	TAX IDENTIFICATION NUMBER (TIN)

**6. Number of Employees:**

6.1 Number of Employees (Actual):

6.2 Number of Employees (Proposed):

**7. Undertaking:**

I/We ..... hereby certify that the information supplied in this application form is true in all respects and I/We hereby give undertaking that upon grant of the Licence/Authorisation, I/We shall abide by the terms and conditions upon which the Licence/Authorisation is granted. I/We accept that my/our Licence/Authorisation may be revoked and the appropriate penalty / penalties applied if it is established that I/We have been granted Licence/Authorisation based on incorrect information. I/We further undertake to abide by all existing ITU Regulations and Communications laws of the country as well as other rules and regulations that may be issued.

Signed:

Date:



*Please attach 3 Certified copies of Passport Photographs of authorised representative with Company Seal.*

## SERVICE DEFINITIONS

**A VSAT Authorisation** is granted to applicants for the deployment of VSAT terminal(s) to enable the provisioning of telecommunications services to aid the operations of a corporate body. Administrative Approval is sought because this does not require the issuance of a specific assigned frequency.

- A. **VSAT FOR PUBLIC USE (URBAN)** refers to the deployment of (a) VSAT terminal(s) to enable the provision of telecommunications services to the public in urban areas. Urban refers to metropolitan areas and all regional capitals in Ghana.
- B. **VSAT FOR PUBLIC USE (SUB-URBAN)** refers to the deployment of (a) VSAT terminal(s) to enable the provision of telecommunications services to the public in sub-urban areas. Sub-urban area refers to municipal areas other than a regional capital and all district capitals in Ghana.
- C. **VSAT FOR PUBLIC USE (RURAL)** refers to the deployment of (a) VSAT terminal(s) to enable the provision of telecommunications services to the public in rural areas. Rural area refers to any other area which is not within the areas defined under urban and sub-urban.
- D. **VSAT FOR PRIVATE/CORPORATE USE** refers to the deployment of (a) VSAT terminal(s) to enable the provision of telecommunications services for personal use/ to aid the operations of a corporate body.
- E. **VSAT NETWORK -DIRECT-TO-HOME (DTH)** refers to the deployment of VSAT terminals using a hub to enable the provision of telecommunications services to the public. There are three classes of DTH Networks as follows:
  - I. **VSAT CARRIER SERVICE (VSAT CLASS I)** refers to the establishment, operation and provision in the Republic of Ghana, a VSAT Network (DTH) with a minimum of 101 terminals
  - II. **VSAT CLASS II** refers to the establishment, operation and provision in the Republic of Ghana, a VSAT Network (DTH) with a minimum of 51 terminals and a maximum of 100 terminals.
  - III. **VSAT CLASS III** refers to the establishment, operation and provision in the Republic of Ghana, a VSAT Network (DTH) with a maximum of 50 terminals