



**NATIONAL  
COMMUNICATIONS  
AUTHORITY**

**NATIONAL  
MEDIA  
COMMISSION**



# **KEY CONDITIONS TO NOTE**

**IN YOUR TV AUTHORISATION**



+233 (0)302 776621/771701



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# NATIONAL COMMUNICATIONS AUTHORITY

1

***Pay Authorisation fees within  
sixty (60) days from the date  
of issue of Provisional  
Authorisation.***



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# NATIONAL COMMUNICATIONS AUTHORITY

2

***Receive Final Authorisation  
and carefully READ the  
Conditions of Final  
Authorisation.***



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# NATIONAL COMMUNICATIONS AUTHORITY

**3**

***Set up your TV Station(s)  
within two (2) years from the  
date of issue of Final  
Authorisation. Failure to do so  
will result in penalties ranging  
from a fine to revocation.***

***Refer to Regulation 54(1) of the L.I.1991, 2011  
and NCA Schedule of Penalties, 2015***



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# NATIONAL COMMUNICATIONS AUTHORITY

4

*Invite NCA for inspection after completing the set up of your TV Station(s). Refer to inspection checklist on the next page for guidance.*

*Refer to Regulation 54(2) of L.I. 1991, 2011*





# NATIONAL COMMUNICATIONS AUTHORITY

## TV INSPECTION Checklist

①

Content production and  
playout equipment properly  
installed.

⑤

Programs / Visitors logbook.

②

List of all installed equipment  
with data sheet of  
transmission system.

⑥

Where applicable, establish  
transmission link to multiplex  
provider.

③

Where applicable, Studio  
should be acoustically treated  
and door adequately secured.

⑦

Availability of reliable backup  
power source.

④

Valid Fire Certificate and visible  
installation of fire extinguishers  
at vantage points.

⑧

Security post or desk with  
personnel for duration of station's  
daily broadcast.





# NATIONAL COMMUNICATIONS AUTHORITY

## TV INSPECTION Checklist

9

Adequate ventilation/  
cooling for studio and  
equipment.

13

Signage / Signboard/Physical  
marking of station for  
identification.

10

On-Air light installed at  
entrance of Studio where  
applicable.

14

Mast/Tower(s) appropriately  
painted and properly earthed.

11

Aviation obstruction light(s)  
appropriately installed on  
mast/tower where applicable.

15

Permit from EPA approving  
Mast/Tower installation where  
applicable.

12

Lightening arrestor installed  
on mast / tower where  
applicable.





# NATIONAL COMMUNICATIONS AUTHORITY

**5**

***Wait to receive a Test  
Transmission Authorisation  
which shall be issued upon  
successful inspection.***

***Refer to Regulation 54(4) of L.I. 1991, 2011***



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# NATIONAL COMMUNICATIONS AUTHORITY

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***DTT operators should make programmes available to multiplex provider/headend in the prescribed format and bit rate and with the requisite programming information for the generation of the Electronic Programming Guide (EPG)***





# NATIONAL COMMUNICATIONS AUTHORITY

7

***Settle Annual Regulatory Fees  
on or before the anniversary  
date of Final Authorisation.***



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# NATIONAL COMMUNICATIONS AUTHORITY

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*Seek approval from the NCA  
before making any changes to  
the Station's ownership, name,  
location and technical  
specifications.*



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# NATIONAL COMMUNICATIONS AUTHORITY

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*Apply for renewal of  
Authorisation three (3) months  
prior to its expiry. The  
Authorisation is for a period of  
five (5) years and is subject to  
renewal upon expiry.*





# NATIONAL MEDIA COMMISSION

10

*Programmes content must comply with NMC guidelines and other legal/constitutional requirements including respect for “laws that are reasonably required in the interest of national security, public order, public morality and for the purpose of protecting the reputations, rights, and freedoms of other persons.” [Art 164 Constitution (1992)].*





# NATIONAL COMMUNICATIONS AUTHORITY

11

***Avoid sanctions by complying with all directives from the NCA and the conditions of your Authorisation. Sanctions include fines, suspension or revocation.***

***Refer to NCA Schedule of Penalties, 2015 and Section 13 of Act 775***



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**BEST WISHES  
IN YOUR  
OPERATIONS**



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