



**NATIONAL  
COMMUNICATIONS  
AUTHORITY**

**NATIONAL  
MEDIA  
COMMISSION**



# **KEY CONDITIONS TO NOTE**

**IN YOUR FM AUTHORISATION**



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# NATIONAL COMMUNICATIONS AUTHORITY

1

***Pay Authorisation fees within  
sixty (60) days from the date  
of issue of Provisional  
Authorisation.***



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# NATIONAL COMMUNICATIONS AUTHORITY

2

***Receive Final Authorisation  
with associated FREQUENCY  
and carefully READ the  
Conditions of Final  
Authorisation.***



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# NATIONAL COMMUNICATIONS AUTHORITY

3

***Set up your FM Station within  
two (2) years from the date of  
issue of Final Authorisation.  
Failure to do so will result in  
penalties ranging from a fine  
to revocation.***

***Refer to Regulation 54(1) of the L.I.1991, 2011  
and NCA Schedule of Penalties, 2015***



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# NATIONAL COMMUNICATIONS AUTHORITY

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*Apply for Studio-to-  
Transmitter Link (STL) if your  
transmission system will be at  
a different location from the  
studio.*



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# NATIONAL COMMUNICATIONS AUTHORITY

**5**

***Invite NCA for inspection after completing the set up of your FM Station. Refer to inspection checklist on the next page for guidance.***

***Refer to Regulation 54(2) of L.I. 1991, 2011***



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# NATIONAL COMMUNICATIONS AUTHORITY

## FM INSPECTION Checklist

- 1 Three (3) stage Cavity Filter installed.
- 2 Permit from EPA approving Mast/Tower installation.
- 3 On-Air light installed at entrance of Studio.
- 4 Valid Fire Certificate and visible installation of fire extinguishers at vantage points.
- 5 Studio is acoustically treated.
- 6 The Signal strength at the periphery of station's coverage shall not exceed 54dB( $\mu$ V/m).
- 7 Station's transmission must be confined within a maximum deviation of  $\pm 75$ kHz.
- 8 Aviation obstruction light(s) appropriately installed on mast/tower.
- 9 Directional antenna pointed in the appropriate direction for stations located on the border.
- 10 Security post or desk with personnel for duration of station's daily broadcast.





# NATIONAL COMMUNICATIONS AUTHORITY

## FM INSPECTION Checklist

11

List of all installed equipment with data sheet of transmission system.

15

Lightening arrestor installed on mast / tower.

12

Adequate ventilation in studio and transmitter room.

16

Studio door is adequately secured.

13

Programs / Visitors logbook.

17

Mast/Tower(s) appropriately painted and properly earthed.

14

Availability of backup power source.

18

Signage / Signboard/Physical marking of station for identification.







# NATIONAL COMMUNICATIONS AUTHORITY

6

***Wait to receive a Test  
Transmission Authorisation  
which shall be issued upon  
successful inspection.***

***Refer to Regulation 54(4) of L.I. 1991, 2011***



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# NATIONAL COMMUNICATIONS AUTHORITY

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***Settle Annual Regulatory Fees  
on or before the anniversary  
date of Final Authorisation.***



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# NATIONAL COMMUNICATIONS AUTHORITY

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*Seek approval from the NCA  
before making any changes to  
the Station's ownership, name,  
location and technical  
specifications.*



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# NATIONAL COMMUNICATIONS AUTHORITY

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*Apply for renewal of  
Authorisation three (3) months  
prior to its expiry. The  
Authorisation is for a period of  
five (5) years and is subject to  
renewal upon expiry.*



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# NATIONAL MEDIA COMMISSION

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*Programmes content must comply with NMC guidelines and other legal/constitutional requirements including respect for “laws that are reasonably required in the interest of national security, public order, public morality and for the purpose of protecting the reputations, rights, and freedoms of other persons.” [Art 164 Constitution (1992)].*





# NATIONAL COMMUNICATIONS AUTHORITY

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***Avoid sanctions by complying with all directives from the NCA and the conditions of your Authorisation. Sanctions include fines, suspension or revocation.***

***Refer to NCA Schedule of Penalties, 2015 and Section 13 of Act 775***



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**BEST WISHES  
IN YOUR  
OPERATIONS**



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