



**NATIONAL COMMUNICATIONS AUTHORITY
(NCA), GHANA**

**Analogue Sound Broadcasting
Authorisation
NCA FORM AP03A**

Application Fee
Receipt No:

(Please attach Receipt)

Date:

(Submission Date)

Application Checklist. Tick (x) in box

- A completed application form
- Cover Letter
- Any other Supporting Documents – Please list
- Refer to Section 8 for required documents

Application Form for Analogue Sound Broadcasting Authorisation

| Type Of Application | |
|---------------------|--------------------------|
| New | <input type="checkbox"/> |
| Renew | <input type="checkbox"/> |
| Modify | <input type="checkbox"/> |
| Cancel | <input type="checkbox"/> |

- In case of New license application, please fill all sections below except section 5,6 &7.

- In case of Modifying a license, please fill the license number and the sections to be modified.

- In case of Renew or Cancel please fill all sections below for the service.

License Number: _____
(In case of Modifying a license)

Analogue Sound Broadcasting Service

FM

| | | | | |
|----------------|-------------------------------------|---------------------------------------|---------------------------------|---|
| Classification | Commercial <input type="checkbox"/> | Community <input type="checkbox"/> | Public <input type="checkbox"/> | Public Foreign <input type="checkbox"/> |
| | Campus <input type="checkbox"/> | Experimental <input type="checkbox"/> | | |

| | | |
|---|-------------------------------|-------------------------------|
| Coverage (Applies to ONLY Commercial, Public and Public Foreign) | 45km <input type="checkbox"/> | 25km <input type="checkbox"/> |
|---|-------------------------------|-------------------------------|

1.0 Administrative Information (to be filled by Applicant)

| | |
|--|--|
| Licensee/Applicant Name | |
| Customer ID (Fill "Applicant Identification form", in case you are a new applicant or you do not have your User ID) / | |
| Authorized Person | |
| Technical Contact | |

2.0 Geographical information

| | | Transmitter | Studio |
|-----|------------------|-------------|--------|
| 2.1 | Location | | |
| 2.2 | Longitude* (E/W) | | |
| 2.3 | Latitude * | | |

3.0 Station Specific Technical Information

| | | |
|-----|--------------------------------------|--|
| 3.1 | PI Code (For Renewal Applicant ONLY) | |
| 3.2 | Transmitter power (W) * | |
| 3.3 | Antenna height (m) * | |

4.0 Equipment Details

| | | |
|-----|-------------------------------|--|
| 4.1 | Manufacturer of Transmitter * | |
| 4.2 | Model of Transmitter * | |
| 4.3 | Manufacturer of Filter * | |
| 4.4 | Model of Filter * | |

5.0 Antenna details

| | | |
|------|----------------------|--|
| 5.1 | Manufacturer * | |
| 5.2 | Model * | |
| 5.3 | Antenna gain (dBi) * | |
| 5.4 | Polarization | <input type="checkbox"/> H - Horizontal <input type="checkbox"/> M - Mixed <input type="checkbox"/> V - Vertical |
| 5.5A | Directivity | <input type="checkbox"/> Omni <input type="checkbox"/> Directional |

5.5B In case of directional Antenna, Please fill the Antenna Radiation Pattern details below or provide a soft copy of the antenna pattern txt file

9NH/Attenuation at different azimuths of the horizontally polarized component with respect to maximum e.r.p. of the horizontally polarized component, dB
(do not fill in if the antenna is non-directional)

| | |
|------|------|
| 0° | 180° |
| 10° | 190° |
| 20° | 200° |
| 30° | 210° |
| 40° | 220° |
| 50° | 230° |
| 60° | 240° |
| 70° | 250° |
| 80° | 260° |
| 90° | 270° |
| 100° | 280° |
| 110° | 290° |
| 120° | 300° |
| 130° | 310° |
| 140° | 320° |
| 150° | 330° |
| 160° | 340° |
| 170° | 350° |

9NV/Attenuation at different azimuths of the vertically polarized component with respect to maximum e.r.p. of the vertically polarized component, dB
(do not fill in if the antenna is non-directional)

| | |
|------|------|
| 0° | 180° |
| 10° | 190° |
| 20° | 200° |
| 30° | 210° |
| 40° | 220° |
| 50° | 230° |
| 60° | 240° |
| 70° | 250° |
| 80° | 260° |
| 90° | 270° |
| 100° | 280° |
| 110° | 290° |
| 120° | 300° |
| 130° | 310° |
| 140° | 320° |
| 150° | 330° |
| 160° | 340° |
| 170° | 350° |

6.0 Implementation Plan

| | | Start Date | End Date |
|-----|--|------------|----------|
| 6.1 | Site Acquisition for studio and transmission system | | |
| 6.2 | Procurement of Equipment for studio and transmission system | | |
| 6.3 | Installation of Equipment for studio and transmission system | | |
| 6.4 | Engineering Test * | | |
| 6.5 | Inspection Invitation for | | |

7.0 License(s) List

(fill only in case of Renew or Cancel)

| # | 5.1 | 5.2 |
|---|----------------|----------------|
| | License Number | Date of Expiry |
| | | __ / __ / __ |
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8.0 Attached Documents (to be attached by Applicant)

| Document Name | Check if attached |
|---|-------------------|
| Evidence of the Financial Resource to establish the station (First time applicant only) | |
| Five (5) years Audited Financials Statement (Renewal application only) | |
| Evidence of community support (Applicable to community radio applicant) | |
| Tax Clearance Certificate (Renewal only) | |
| SSNIT Clearance Certificate (Renewal only) | |
| Any Other Relevant Document(s) | |

9. Undertaking:

I/We hereby certify that the information supplied in this application form is true in all respects and I/We hereby give undertaking that upon grant of the Licence/Authorisation, I/We shall abide by the terms and conditions upon which the Licence/Authorisation is granted. I/We accept that my/our Licence/ Authorisation may be revoked and the appropriate penalty/ penalties applied if it is established that I/We have been granted Licence/Authorisation based on incorrect information. I/We further undertake to abide by all existing ITU Regulations and Communications laws of the country as well as other rules, regulations and directives that may be issued.

Date of Submission: ___/___/___
dd / mm / yy

Signature of Authorised Representative/Seal:

10. For Administrative use Only

| | |
|---|--|
| Name of Employee who received the application | |
|---|--|

Date of Application receipt: ___/___/___
dd / mm / yy

Signature/Seal: