



**NATIONAL COMMUNICATIONS AUTHORITY  
(NCA), GHANA**

**APPLICATION FORM FOR  
CONFORMANCE CERTIFICATION OF  
DIGITAL TERRESTRIAL TELEVISION  
RECEIVER(S)**

**NCA FORM AP17**

Application Fee  
Receipt No:

*(Please attach Receipt)*

Date:

*(Submission Date)*

Application Checklist. Tick (x) in box

- A completed application form
- Cover Letter
- Business Plan
- A Non-Refundable Application Fee
- Company Registration Documents
- Any other Supporting Documents – Please list

# Application for Conformance Certification of Digital Terrestrial Television Receiver(s)

Before completing this form, please ensure that you have read and understood the guidelines. Comply with all the requirements listed for the application of this service. A copy of the guidelines may be found on our website: [www.nca.org.gh](http://www.nca.org.gh)

## 1. Receiver Details

1.1. Please tick type of receiver for Conformance Certification.

a) Set Top Box     b) Integrated Digital Television Set     c) Chassis

1.2.

i. Receiver Brand Name

ii. Model(s)

## 2. Documents Attached

2.1 Test Reports

| Tick where Applicable    | Document   | Name of Test Lab where report was obtained |
|--------------------------|--|--|
| <input type="checkbox"/> | Electromagnetic Compatibility (EMC) Report                           | <input type="text"/>                       |
| <input type="checkbox"/> | Service Information / Programme Specific Information (SI/PSI) Report | <input type="text"/>                       |
| <input type="checkbox"/> | Radio Frequency (RF) Report  | <input type="text"/>                       |

2.2 Proof of Payment of Application Fee (Tick what applies. Banker's draft should be physically delivered by hand or courier; bank transfer advice should be attached to the application)

a) Banker's Draft     b) Bank Transfer

## 3. Corporate Profile:

3.1 Nature of Business

a) Manufacturer     b) Dealer     c) Distributor     d) Agent

3.1 Registered Name of Company:

3.2 Registered Trade Name (if any):

3.3 Company Registration Number:

- 3.4 Taxpayer Identification Number (TIN): [REDACTED]
- 3.5 Date of Incorporation: [REDACTED]
- 3.6 Date of Commencement: [REDACTED]
- 3.7 Physical Location/Registered Office: [REDACTED]  
[REDACTED]
- 3.8 District [REDACTED]
- 3.9 Town/City: [REDACTED]
- 3.10 Region: [REDACTED]
- 3.11 Postal Address: [REDACTED]
- 3.12 Digital Address (GhanaPost GPS): [REDACTED]
- 3.13 Telephone: [REDACTED]  
Mobile Phone: [REDACTED]
- 3.14 Website: [REDACTED]
- 3.15 E-mail address: [REDACTED]
- 3.16 Fax (where applicable): [REDACTED]

**4. Contact Information:**

- 4.1 Name of Authorised Representative: [REDACTED]
- 4.2 Telephone: [REDACTED]
- 4.3 E-mail address: [REDACTED]

**5. Request for Waiver of Non-Conformity:**

5.1 I/We \_\_\_\_\_ wish to indicate that the receiver does not conform to the following requirements in the Ghana DTT Receiver Specifications (if there is no non-conformity, please write N/A across the table);

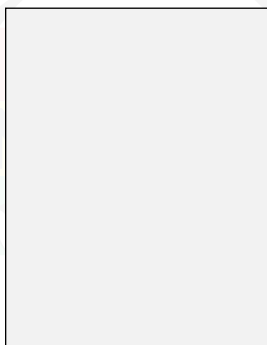
| No. | Non-Conformity | Reason(s) |
|-----|----------------|-----------|
| 1   |                |           |
| 2   |                |           |
| 3   |                |           |
| 4   |                |           |

**6. Declaration of Conformity:**

- i. I/We \_\_\_\_\_ hereby declare that the receiver(s) stated above have/has met all the requirements of the “The Minimum Specifications for DTT Receivers in Ghana”, except for the non-conformities stated in clause 5 above.
- ii. I/We certify that the information supplied in this application form is true in all respects.
- iii. I/We hereby give an undertaking that upon grant of the certification, I/We shall abide by the terms and conditions upon which it is granted.
- iv. I/We understand that any false information supplied in this application form shall be in breach of Section 74 of the Electronic Communications Act, 2008, Act 775 which makes it an offence for a person to knowingly give false or misleading information to the Authority, and which is liable on summary conviction to a fine of not more than one thousand penalty units or to a term of imprisonment of not more than three years or to both.

Signed:

Date:



*Please attach 3 Certified copies of Passport Photographs of authorised representative with Company Seal.*

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**SERVICE DEFINITION**

Conformance Logo for DTT Receivers - The Conformance Thumb Logo Certification is issued for TV Broadcasters for Digital Terrestrial Television receivers that have passed the tests conducted by accredited Laboratories. This certification does not require the issuance of scarce resources such as frequencies.